

15 The Butts, Brentford TW8 8BJ
Ref: BCC 488 dmb

30 October 2009

Dear Members of I&BAC Planning Committee,

November 5 Agenda: EDMS Update. Item 1

Thank you for inviting residents and Amenity Societies to participate in this item. As there is limited time to review the process we have commented on relevant paragraphs in the officer's report:

4.14 In practice documents not specifically designed for reading at A4 can only be read by those who have access to screens and/or printers which enlarge the copy.

The committee is requested to ensure that such screens/printers are available to the public in the Civic Centre and in every library in the borough.

4.15 All major applications, advertisement applications and applications in Conservation Areas need to be available in all libraries and to appropriate Amenity Societies on a routine basis in hard copy.

We request the committee to confirm this practice

The Brentford Community Council requests that it be "the appropriate Amenity Society" for the area of the borough east of Syon Lane and west of Kew Bridge.

4.16. Libraries are open in the evenings and weekends.

The committee is requested to ask for a review of library opening hours to improve access for working people, particularly in areas where population is increasing such as Brentford and Isleworth.

5.1 "problems" and "validation check lists"

Members will be aware that there was a breakdown of the service about three weeks ago. It is suggested that:

When the system fails applications should not be processed or determined until it has been restored and those involved in the consultation have been notified again.

In order to ensure that this system can be fully relied on ***we request the Council:***

- 1. To advise all applicants that applications for major schemes (for SDC decisions), advertisement proposals and applications within Conservation Area should include hard copy of all relevant documents for the Civic Centre, the local library and the appropriate Amenity Society.***
- 2. The applicant should confirm to the Council when this is done.***

- 3. The Council will inform the relevant library and Amenity Society**
- 4. The Officers will not register the application until this is done.**
- 5. The Area Monitoring Committee should receive 3 monthly reports on the effectiveness of the new consultation process.**

6.1 We welcome the consultation letters. At the moment some are sent by post and some on line. It might be easier if all were sent on-line.

6.4. The BCC has only asked for present practice on consultation to continue. Hard copy requests are limited to major cases (for SDC), advertisement applications and all applications in Conservation Areas.

8.0 The BCC wishes to make EDMS a success and to ensure that effective consultation is at the heart of the planning process.

We would urge members to act on the requests we have made to paras: 4.14, 4.15, 4.16, and 5.1 above.

Yours sincerely

Denis Browne
Chairman, Planning Consultative Committee
Brentford Community Council.

Copies to Myfanwy Mc Nally and Isleworth Society.